

Seattle Port Commission: Audit Committee Meeting		Tuesday, June 11, 2013 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers	
Attendees: Commissioner Bill Bryant Commissioner Courtney Gregoire Committee Public Member Christina Gehrke CEO Tay Yoshitani Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist		Presenters: (in order of appearance) Laurie Tish, Moss Adams, LLC Margaret Songtantaruk, Internal Audit Staff Ben Wolfgram, Internal Audit Staff Ruth Riddle, Internal Audit Staff Jack Hutchinson, Internal Audit Manager Brian Nancekivel, Internal Audit Staff Tyler Winchell, Internal Audit Staff	
Agenda			
Category	Item	Presenter	
Minutes	Approval of Audit Committee Minutes for April 2, 2013		
External Audits	CAFR Audit	Laurie Tish, Moss Adams, LLC	
Lease and Concession Audits *	Hertz Rent-A-Car	Margaret Songtantaruk, Internal Audit Staff	
Operational Audits	Central Processing System	None	
	Comprehensive Operational Audit	Airport Transit Operations / Rental Car Facility	Margaret Songtantaruk, Internal Audit Staff
		Fishermen’s Terminal	Ben Wolfgram, Internal Audit Staff
	Limited Operational Audit	Code of Conduct	Ruth Riddle, Internal Audit Staff
		Debt Service	Jack Hutchinson, Internal Audit Manager
		Port Jobs Contract	Brian Nancekivel, Internal Audit Staff
	Small Contractor and Supplier Program (SCS)	Tyler Winchell, Internal Audit Staff	
3 rd Party Audit	None		
Additional Audits	None		
Updates	Bell Harbor International Conference Center (BHICC)		
Audit Work Plan	None		
New Business	None		

*Lease and Concession items are reviewed when there are findings, or by Committee request. This audit contained does contain one finding.